



EXECUTIVE ORDER NO. 001
Series of 2021

AN ORDER ESTABLISHING BUSINESS ONE STOP SHOP (BOSS) IN THE LOCAL GOVERNMENT
UNIT OF TUNGA, LEYTE

WHEREAS, to further improve ease of doing business and to uplift the economic activity of the Local Government Unit of Tunga, Leyte;

WHEREAS, to enhance the local government ability to serve its constituents and overall business community level;

WHEREAS, to implement a service delivery system in business permit processing for the convenience of businessmen and investors and to attract even more business locators in the municipality;

NOW, THEREFORE, I, CATALINA F. AGDA, do hereby by virtue of the powers vested in me by law, do hereby order to establish a BUSINESS ONE STOP SHOP in the Local Government Unit of Tunga, Leyte;

Section 1: Function- All frontline agencies (Municipal Treasurer's Office, Municipal Planning and Development Office, Municipal Engineering Office, Municipal Environment and Natural Resources, Bureau of Fire Protection and Sanitary Inspector) must be housed in front of the Municipal Hall to ensure that all requirements needed by the public for application for new and renewal of business permit, application of building permits and others are lodge in one location only on easy and speedy process.

Section 2: Establishment of Business One Stop Shop (BOSS)- The establishment of Business One Stop Shop starts from January 1 to January 31, 2020 every year. Failure to pay the prescribed period shall subject the taxpayer to a surcharge of 25% of the original amount to tax due, plus a penalty of 2% for every month from the date it is due until the tax is fully paid.

Section 3: Repealing Clause: All prior issuances on the application for new and renewal business application and applications of building permits inconsistent herein shall be deemed superseded by this order.

Section 4: Effectivity: This order shall take effect immediately.

DONE in the Municipality of Tunga, Province of Leyte, this 4th day of January 2021.

CATALINA F. AGDA
Municipal Mayor

PERMITS
1/5/2021

FOR ENABLING, CAM

SECRET
1/5/2021

TEODORO A. SULTANA, JR.
01/05/2021